

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, November 21, 2016
The Utility Board met at the Utility Business Office

Brian Bess called the meeting to order.

Board Members Present:

Brian Bess
Greg Coffin
Michael Singleton
Dale Gardner

Phil Starkey was absent

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Mike Pavey	Mayor
Geoff Wesling	Utilities Attorney
Steve Gress	Donohue & Associates

Dale Gardner motioned to approve the minutes from the October 19, 2016 meeting. Butch Singleton seconded the motion. The motion carried.

Les Day reviewed the Utility report for the month of October. He told the board members that the 17% unaccounted loss was partially due to the hydrants being flushed.

Gina Jenkins told everyone that she has sent the new rate ordinance to Keystone Software and that Keystone will be sending a draft of the new rates to Gina by January 14, 2017 to review before any changes are made.

Les Day told everyone that he would like to get approval for Culy Construction to do more rehabilitation work on the manholes. Culy has already completed 67 manholes, and there are approximately 290 left to re-line. Greg Coffin motioned to approve. Butch Singleton seconded the motion. The motion carried.

Steve Gress with Donohue & Associates was present at the meeting to discuss Donohue's Amendment #6 to the Wastewater Phase 3 project. Donohue's total would change to \$708,000.00 for the project. Mr. Gress explained that the increase was due to Bowen extending the project out two months. After a thorough discussion, Butch Singleton motioned to table the approval of the Amendment until a meeting with Bowen could be set up to gather more information.

Dale Gardner checked claims for the month. Dale motioned to approve claims. Butch Singleton seconded the motion. The motion carried.

Mayor Pavey told everyone that Plymate's contract is in place for the uniform rentals and office mats and that Geoff Wesling can send a cancellation notice to Aramark.

Les Day told the board members that when he hired the two new employees this year, he told them that the hourly rate would be \$12.50 after their probationary period. Les thought that this was the rate listed on the 2016 Salaries Ordinance. The Ordinance listed \$12.00, so Les asked the board to approve the rate of \$12.50. Also, Gina Jenkins asked the board to allow the other employees that were getting paid the lower amount to get paid retroactive pay back to January 1, 2016. Gina also gave the board members an amended 2016 Salaries Ordinance and, also an amended 2017 Salaries Ordinance to reflect the \$.50 increase. Butch Singleton motioned to approve. Dale Gardner seconded the motion. The motion carried.

Les is checking into a refurbished jet truck to replace the one at the Wastewater plant. The cost would be \$160,000.00 and could be put on a 5-year lease.

The motion to adjourn was unanimous. The motion carried.

The next regularly scheduled meeting will be Wednesday, December 21, 2016 at 5 p.m. at the City Utilities Business office.

There being no further business, the meeting was adjourned.